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jobs Wbproject <jobswbproject@gmail.com>

Office Assistant Post

1 message

Aaron PK <pkaaron9@gmail.com> Mon, Jan 2, 2023 at 8:37 AM
To: "jobswbproject@gmail.com" <jobswbproject@gmail.com>

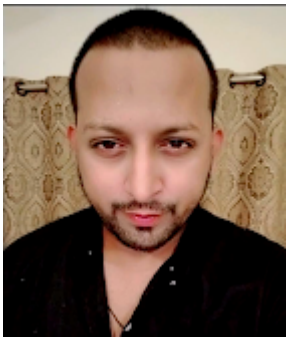
Good Day

This Is Aaron Julian.
I Did Graduation From University Of Karachi.
I Worked 7 Years In Support Team Of ICM Japan.
If You Give Me A Chance I'll Give You A Comfortable Experience.
Please Find Attached My Resume.

Thank You

2 attachments

Resume.jpg
105K



Aaron
511K

AARON JULIAN

CV Curriculum Vitæ

Flat No. B-30, Al-Falah Apartment, Block-N,
North Nazimabad, Karachi
Cell # +92-334-3193401

CAREER PROFILE

Seeking a professional position to utilizing my skills and abilities in the practical life to enhance my knowledge and professional skills where my creative ideas and a genuine enthusiasm would allow me to progress and to grow professionally and to contribute within a team in challenging implementing and administrating setup

EDUCATIONAL QUALIFICATION

- **Bachelor of Commerce** from University of Karachi
- **Intermediate (Commerce)** from Board of Intermediate Education, Karachi
- **Matriculation (Science)** from Board of Secondary Education, Karachi

WORKING EXPERIENCE

- Worked as an **Assistant Protocol Officer** in **Sheraton Hotel** from May 2013 till March 2014
- Worked as an **Sr. Quality Assurance Executive** in **ICM Japan** from June 2014 till April 2020

COMPUTER SKILLS

- MS Office: MS Word, MS Excel, MS Power Point
- Internet: Browsing, Searching Email

PERSONAL INFORMATION

Father's Name	:	Wilson McDonald
CNIC No.	:	42101-9127151-1
Date of Birth	:	August 18, 1986
Marital Status	:	Single
Religion	:	Christian
Nationality	:	Pakistani

PERSONAL SKILLS

- High level of flexibility and adaptability
- Excellent communication and interpersonal skills
- Ability to do work with full concentration and with full devotions

REFERENCES

Will be furnished on demand